

# DAC Digest

*December 16, 2015*

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## **NOTES FROM THE DIRECTOR**

### **Item Review**

Currently, we are reviewing all the input from the Forward Exam item review meetings held last week with DRC. We are examining the best way to make necessary revisions over the long term based on educator input. Thank you again for assisting us in this process.

### **ACCESS 2.0**

We completed our first week of ACCESS 2.0 testing, and everything is progressing smoothly overall. Last week, we administered approximately 20,000 Listening, 16,000 Reading, 3,600 Writing, and 3,200 Speaking tests. While some issues are still being worked on by DRC, it appears that most districts are being able to successfully test. Once again, because of your efforts and those of your staff, these administrations have been going well.

### **Holidays**

This is the last DAC Digest of the calendar year. We will resume on January 6 with our first edition of 2016. I hope you and your families have a joyful holiday season!

~Troy

Troy Couillard, Director - Office of Student Assessment

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## **WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATE**

### **FORWARD EXAM**

- **NEW:** The following Technology related documents will be published on our [Wisconsin Forward Exam Technology Requirements webpage](#) by this **Friday, December 18th**.
  - Wisconsin Forward Exam Supported System Requirements
  - Wisconsin Forward Exam Technology Coordinator Checklist
  - Wisconsin Forward Exam Technology Overview Presentation
- **Item Review:** On December 8-9, 76 Wisconsin educators from around the state participated in a Forward Item Review Workshop. They were selected based on their wealth of experiences and leadership within selected content areas. Participants reviewed ELA, Mathematics, Science, and Social Studies items in committees organized by content area and grade level. The purpose of the review was to ensure that each item aligned to the Wisconsin Model Academic Standards, as well as to measure grade level appropriateness, difficulty, and depth of knowledge. The review committees also evaluated the cognitive complexity and linguistic accessibility of the items, and addressed any sensitivity issues the items presented. We are grateful for their engagement in and dedication to this process.

## **ACT HIGH SCHOOL ASSESSMENTS**

- **ACT High School Assessment Testing Dates:**
  - **NEW** - 2017 ACT ASPIRE Test Window: April 24 - May 26
  - 2017 Testing Dates for ACT/ACT WorkKeys and ACT ASPIRE are available on the [The ACT High School Suite of Assessments Testing Dates webpage](#).
- **ACT & ACT WorkKeys**
  - **Test Administration Training:**
    - Test Administration Online Q&A Training Session for the ACT and ACT WorkKeys was held on **December 15, 2015**.
    - The archived presentation will be available soon.
  - **REMINDER - Request for off-site testing:**
    - The deadline for test coordinators to submit off-site proposals for the ACT and ACT WorkKeys is **Jan 15, 2016**.
- **ACT Aspire**
  - ACT Aspire just notified us that the ASPIRE Portal will be undergoing a “Rollover” of its data from the 2014-15 school year to the 2015-16 school year. This Rollover saves the data that remains static between school years and removes the data that changes between school years or is school year-specific. The implementation of the Rollover will begin on Saturday, January 2, 2016. The DPI will load 9th grade student data, and update 10th grade enrollment data in January. Schools and districts will be notified when the ASPIRE portal is ready for districts and schools to verify and correct student data. Please watch for an email with detailed information regarding the rollover process from ACT ASPIRE.

## **ACCESS for ELLs**

- **REMINDER:** Please ensure that student demographics and accommodations are correct in the WIDA AMS and make corrections as necessary. New students should be added to the WIDA AMS with this information filled in.
- **REMINDER:** An update to the Speaking domain for Android and iPad will be released in the next few weeks. Look for an email from DRC announcing the availability of the updated applications.
- **REMINDER:** Test Materials should have arrived in your district. Please inventory materials and order any additional materials needed through the WIDA AMS.

## **DYNAMIC LEARNING MAPS (DLM)**

- **Reminder:** Continue working on and communicating the tasks listed below in the “Important Tasks to Remember” section. **Some recommended dates for completion are January 8 and 15 (See “Important Dates to Remember” below for more details).**

## **PALS**

- **REMINDER:** The optional PALS mid-year screening window opens on January 11, 2016 and remains open until February 19, 2016.

- The PALS-K and PALS 1-3 mid-year assessments (Form C) and PreK mid-year forms are now available for download from the Materials tab of the PALS Online Score Entry and Reporting System.
- **REMINDER:** Refer to the [Assessment of Reading Readiness, 2016-17 School Year](#) guidance document prepared by DPI regarding the new requirements for assessing students for reading readiness for the 2016-17 school year.

### **NAEP (selected schools only)**

- NAEP School Coordinators should be working on pre-assessment tasks in MyNAEP ([www.mynaep.com](http://www.mynaep.com)), under the *Prepare for Assessment* link. Instructions are posted on MyNAEP. If help is needed with MyNAEP, contact the NAEP Help Desk at 800-283-6237 or [naephelp@westat.com](mailto:naephelp@westat.com). If there are questions about the tasks, contact [Angela Dugas](#) at DPI.
- *Prepare for Assessment* tasks need to be completed before the school's scheduled Pre-assessment Review Call. These tasks include:
  - Review and Verify List of Students Selected for NAEP
  - Complete SD/ELL Student Information
  - Notify Parents
  - Manage School Questionnaire
  - Manage Teacher Questionnaires
  - Identify Newly Enrolled Students (available after January 4)
  - Plan for Assessment Day

### **DAC DIGEST DIGESTIBLES** (Dates/tasks that are newly added this week are in **bold**)

Important Dates to Remember		
December	7 - 31: NAEP pre-assessment tasks should be started on MyNAEP by designated NAEP School Coordinators	NAEP
	15: Test Administration Q&A Training Session for ACT and ACT WorkKeys 10-11am - NEW DATE	ACT
	<b>18: WI Forward Exam Tech-related documents listed above posted to <a href="#">webpage</a></b>	<b>Forward</b>
January	<b>2: Aspire rollover of student data begins</b>	<b>Aspire</b>
	<b>4: Identify newly enrolled students on MyNAEP</b>	<b>NAEP</b>
	<b>4 - 25: NAEP pre-assessment tasks should be completed on MyNAEP by designated NAEP School Coordinators, before the scheduled Pre-assessment Review Call</b>	<b>NAEP</b>
	5 - 13: Window for test coordinator to verify testing enrollment online and to order ACT WorkKeys standard time and accommodations test materials online (more info to come)	ACT/ WorkKeys
	8: Recommended deadline to complete enrollment/user/roster uploads for participation in spring testing	DLM
	11 - February 19: PALS optional mid-year screening window	PALS
	12 - February 12: ACCESS Test Materials can be returned to DRC	ACCESS

	15: Recommended deadline to complete First Contact and PNP for participation in spring testing	DLM
	15: Deadline for test coordinator to submit off-site proposal, if applicable, for the ACT and ACT WorkKeys.	ACT/ WorkKeys
	18 - February 24: Window for test coordinator to prepare for testing by: <ul style="list-style-type: none"> <li>• Reviewing the status of all examinees' ACT-approved accommodations requests in TAA</li> <li>• Running an advanced search in TAA to create a preliminary roster of examinees</li> </ul>	ACT
	19 - February 19: Data uploads and validation	DLM
	<b>25: NAEP testing window opens</b>	<b>NAEP</b>
	29: Deadline to submit reconsideration requests of ACT-approved accommodations in TAA.	ACT
	29: Last day to order additional Test Materials	ACCESS

Important Tasks to Remember		
<input type="checkbox"/>	Work with private schools to upload student rosters into WIDA AMS	ACCESS
<input type="checkbox"/>	Order additional materials through the WIDA AMS as needed	ACCESS
<input type="checkbox"/>	Upload and update Accommodations and Demographic Info in the WIDA AMS	ACCESS
<input type="checkbox"/>	TCs request Trusted Agent Access	ACT
<input type="checkbox"/>	TCs request Test Accommodations Coordinator (TAC) Access for themselves or other staff	ACT
<input type="checkbox"/>	Note ACT & WorkKeys 2017 administration dates and communicate to relevant teammembers	ACT/WorkKeys
<input type="checkbox"/>	Review ACT Aspire Portal users to ensure information is accurate and up-to-date	Aspire
<input type="checkbox"/>	Activate DLM user accounts in Educator Portal at least one week prior to needing access to required Test Administration training on Moodle	DLM
<input type="checkbox"/>	Tech coordinators can access and download KITE Client; all testing devices must be updated for spring 2016	DLM
<input type="checkbox"/>	DLM ISRs should be downloaded, reviewed, and distributed to parents/guardians ASAP	DLM
<input type="checkbox"/>	Review <a href="#">DLM Science Test information</a>	DLM
<input type="checkbox"/>	Review <a href="#">Important Updates Regarding DLM's KITE Educator Portal and Individual Student Score Reports</a>	DLM
<input type="checkbox"/>	Begin uploading Student Enrollments and Rosters using the new templates available on the <a href="#">DLM Website</a>	DLM
<input type="checkbox"/>	Check out <a href="#">DRC's online test demo</a>	Forward
<input type="checkbox"/>	Download the PALS-K and PALS 1-3 mid-year assessments (Form C) and PreK mid-year forms from the Materials tab of the PALS Online Score Entry and Reporting System	PALS
<input type="checkbox"/>	Review <a href="#">2016-2017 Reading Readiness guidance from DPI</a>	PALS
<input type="checkbox"/>	Check <a href="#">DTC List; update</a> if needed.	General
<input type="checkbox"/>	Review <a href="#">OEA/OSA Quarterly Newsletter</a>	General
<input type="checkbox"/>	Check out the new <a href="#">Strategic Assessment webpage, video, and charts</a>	General
<input type="checkbox"/>	Establish time within weekly administrative schedule to review weekly DAC Digest, act upon items as appropriate, and communicate to relevant staff	General